UW Chemistry Department 2017 Annual Academic Staff Award

Nomination deadline: April 6.

Eligibility: Any academic staff member of the Chemistry Department who

- has been employed by UW–Madison for over a year
- has not won an L&S or UW-level award in the previous year
- had not won the Annual Academic Staff Award in the last 5 years

<u>Nomination process</u>: Any member^{*} of the Chemistry Department may nominate any eligible academic staff member of the Chemistry Department. The nomination letter should be limited to one page, showcasing how this staff member is instrumental towards supporting the departmental mission of conducting world-class, groundbreaking research in the chemical sciences while offering the highest quality of education. A one-page supporting letter from a member of the nominee's unit is desirable. A description of the individual's duties or PVL may also be supplied, but not required. The nominations are submitted electronically to the Academic Staff Committee chair (Ilia Guzei at iguzei@chem.wisc.edu).

<u>Criteria</u>: The award recognizes outstanding individual service or contribution to the Chemistry Department. The service or contribution can be a concrete one-time project during the previous year or an ongoing and consistent effort.

<u>Laureate determination</u>: The departmental Academic Staff Committee will determine the award recipient during early April.

<u>Award description</u>: The award consists of a travelling trophy adorned with a plaque listing the winners' names. The laureate keeps the trophy during the year following the award year. The award will be presented at the annual departmental Award ceremony and the winner celebrated at an academic and university staff luncheon.

Monetary award: There is no monetary award associated with this recognition.

Questions: Feel free to e-mail the Academic Staff Committee chair (Ilia Guzei at <u>iguzei@chem.wisc.edu</u>).

* For the purpose of this award, "members of the department" include faculty, staff, postdoctoral and graduate students as well as declared chemistry majors and undergraduates conducting research with a chemistry affiliated faculty/staff.