

Fourth and Subsequent Year Guidelines

- Research continues. In collaboration with your major professor, you should prepare and submit manuscripts for publication as appropriate.
- You will write a Ph.D. **Thesis**, in accordance with Graduate School requirements, and submit it to the major professor for approval.
- You will defend your thesis in a final oral exam. The four-member evaluation committee should include the mentoring committee (the major professor and three other faculty members). At least one member of the evaluation committee must be from outside the physical chemistry path or the chemistry department. Three weeks before the Ph.D. defense complete the form [Ph.D. Final Degree Warrant Request Form](#). Instructions are clearly provided on the form. Once completed submit the form online to Arrietta Clauss Graduate Student Services Coordinator for processing with the Graduate School and discuss with Arrietta any outstanding Graduate School requirements needed to graduate.

Note: *Please hand deliver your Ph.D. Thesis to the committee and state the day, time, and location of your thesis defense on the front page. Remind your committee of this information when you hand them your document and one day in advance of your Ph.D. dissertation.*

- During the final year you should seek permanent employment or a postdoctoral position. Your major professor, mentor committee, and other members of the department are dedicated to assisting you in your deliberations and search for employment. The Graduate Program Coordinator office can provide sample CVs and information about industrial interviews. In addition, the department frequently sponsors events that bring employers and students together in the department.