



**UNIVERSITY HOUSING**  
University of Wisconsin - Madison

## **CHEMISTRY TUTOR**

**Department:** Residence Life

**Dates of Employment:** September 1, 2011 – May 18, 2012

**Compensation:** \$10.00 per hour

**Number of Positions:** 5

**Locations:** Various Residence Halls/Dining Locations

**Hours:**

- 4-6 hours per week during academic year
- Hours are held during the evenings (Sunday-Wednesday)

**Responsibilities:**

- Provide direct tutoring support to university housing residents through Chemistry 109.
- Have the ability to help students make academic progress, while at the same time promoting independent learning, problem solving skills, and self reliance.
- Have the ability to work one-on-one or in small groups to help university housing residents gain confidence in their chemistry skills.
- Collaborate with Residence Life staff to help promote and provide feedback regarding their Residence Life Chemistry tutoring program.

**Knowledge & Skills:**

- Successfully completed up to Chemistry 109.
- Previous tutoring experience is not required, but strongly preferred.
- The ability to provide individual or small group tutoring sessions and more importantly, that ability to engage students in a discussion of the course content, answer questions and/or explain general concepts to aid students in their overall comprehension of the course material, without giving away the answers.
- The ability to identify and successfully adapt to different student's learning styles.
- Possess excellent communication skills, problem solving skills, and the ability to work with a diverse student body.

**Special Requirements:**

- Ability to work in the evenings.
- Ability to work independently.

**Hiring Information:**

- Preference will be given to UW Madison students who have successfully completed Chemistry 109.
- Applications are screened by Academic Initiatives staff and those who appear to be most qualified will be invited to interview.
- Complete online application at: <http://www.housing.wisc.edu/jobs/student/>
- **APPLICATION DEADLINE: March 28, 2011**
- *All applications will be screened and then a select number of candidates will be invited to interview. All interviews will take place on April 17<sup>th</sup>, 2011. If you are out-of-town or out-of-the-country we will conduct interviews via Skype on April 17<sup>th</sup>, 2011 as well.*

For questions or more information please contact Mike Crawford at [mike.crawford@housing.wisc.edu](mailto:mike.crawford@housing.wisc.edu) or 608-265-4212