



UW-MADISON LEADERSHIP SUMMIT & CAREER FAIR

Building a Multicultural Workforce

Tuesday April, 10th
5:00pm – 8:30pm
Memorial Union, Great Hall

LATE ARRIVALS ARE WELCOME!

Event Includes:

- Brief welcome by Darrell Brazzell, UW Vice Chancellor of Administration
- One professional development session of your choice which include:
 - Resume & Cover Letter Writing
 - Networking
 - Panel Discussion with UW Alumni + Undergraduate Students
- Employer Career Fair with over 20 employers represented (see list on page 2)
- Onsite Resume/Cover letter Critique (facilitated by career center representatives)

UW-Registered Employers

- Academic Personnel Office
- Center of Educational Opportunity (CeO)
- College of Engineering
- Department of Continuing Studies
- Department of Information Technology (Do-IT)
- Division of Student Life
- Division of International Studies
- Facilities Planning & Management
- Library
- Memorial Union
- PEOPLE Program
- Recreational Sports
- School of Medicine and Public Health
- State Laboratory of Hygiene
- University Health Services
- UW Communications
- University Housing
- UW Police Department
- Wisconsin School of Business

Preparing for the Event

- BRING AT LEAST 10 PRINTED COPIES OF YOUR RESUME
- DRESS FOR SUCCESS (SEE DETAILS BELOW ON PROPER ATTIRE)

Be sure to dress your best! You will be meeting with employers who are looking to hire students for job opportunities

Men and Women:

- Conservative two-piece business suit (solid dark blue, black or grey is best) **OR** slacks/skirts
- Conservative long-sleeved shirt/blouse (white is best, pastel is next best)
- Clean, polished conservative shoes
- Well-groomed hairstyle
- Clean, trimmed fingernails
- Minimal, if any, cologne or perfume
- Empty pockets- no bulges or jingling coins
- No gum, candy or cigarettes
- Briefcase or portfolio case
- No visible body piercing (nose rings, eyebrow rings, etc.)