



## Fall 2015 Services & Events Guide

### Career & Internship Advising

We consult with students on strategies to gain experience in order to test career ideas, discover ways to gain new skills, and translate the value of their L&S degree to the world of work. We also assist with the “tools” of attaining experience such as: networking and search strategies, building a LinkedIn profile, BuckyNet navigation, resume/cover letter feedback, interviewing, and job/salary negotiation.

*If you are not on campus, Skype/phone appointments are available.*

*Appointments = 30 minutes*

*Drop-ins = 15-20 minutes & no appointment necessary*

*\*Please bring a printed copy of your resume*

#### **Office Hours**

Monday - Friday  
8:30 AM - 4:30 PM

#### **Drop-in Hours**

Monday - Friday  
1:00 - 3:00 PM

Career & Internship appointments are scheduled online through our website: [careers.ls.wisc.edu](http://careers.ls.wisc.edu)

### Career Meetups

Meetups are meetings for students to learn about relevant career topics. A staff member presents on a topic for five minutes and the rest of the time is open for Q&A where students learn from the L&S Career Services staff member and each other. They are typically in locations where students frequent and are meant to be more casual.

*Complete schedule on back page*

### Jobs/Internship Database & For-Credit Courses

**BuckyNet** is our password-protected interactive online system which connects students and employers. Through BuckyNet, you can search and apply for internships and full-time opportunities, post your resume, and sign up for on-campus interviews and much more. *Sign up at [careers.ls.wisc.edu](http://careers.ls.wisc.edu)*

**INTER-LS 260:** Internship Course for Credit, an online course that is open to all students and is aimed at providing a framework for a reflective academic experience. *More information in the Course Guide.*

**INTER-LS 210:** Second-Year Career Development Course an Interdisciplinary course that connects the liberal arts and sciences degree to academic and career preparation, practical job skills, goal-setting, critical thinking and reflection. *More information in the Course Guide.*



**BUCKYNET**  
your career connection

### Day in the Field and Job Shadow Programs

These programs provide the opportunity for students to make site visits to employers to learn about career, internship, and job opportunities. In the Day in the Field Program, a group of students meet with panels of professionals and tour the employer site. In the Job Shadow Program, individual students meet one-on-one with professionals, observe their jobs for a day, and learn first-hand about the organizational structure of an employer. *Look for the schedule on [careers.ls.wisc.edu](http://careers.ls.wisc.edu)*

**Twitter:** @LSCareerService

**LinkedIn:** University of Wisconsin - Madison Letters and Science Career Services

**Pinterest:** UW-Madison L&S Career Services



## Fall 2015 Events & Workshops

### Fall Events

*\*Please bring your student ID.*

- **Fall Career & Internship Fair:** Thursday, September 17, 4:00-8:00 PM, Kohl Center
- **Fall Public Service Fair:** Monday, September 21, 3:00-6:00 PM, Union South, Varsity Hall
- **Multicultural Career & Internship Fair:** Thursday, October 8, 4:00-6:00 PM, Union South TITU
- **Graduate School Fair:** Monday, October 12, 3:00-6:00 PM, Union South, Varsity Hall
- **Mock Interview Day:** Tuesday, October 27, 1:00-5:00 PM (Register on BuckyNet)

### Career Fair Prep Drop-in Advising Hours

(Resume feedback & tips on how to navigate a career fair)

*\*Please bring your student ID and a printed copy of your resume.*

Monday-Wednesday, September 14-16, 12:00-4:00 PM

The Career Services office will be closed at Noon on Thursday, September 17. See you at the Fair!

### Workshops and Meetups

*\*Please bring your student ID.*

- **Meetup: Career Fair Q&A for International Students** Thursday, September 10, 5:00 PM, Red Gym, Masley Media Room (1st floor)
- **Meetup: How Do I Talk to Employers at the Career Fair?** Friday, September 11, 12:00 PM, Memorial Union, Der Rathskeller (look for the table with a sign)
- **Preparing for the Career Fair** Tuesday, September 15, 4:00-5:30 PM, Middleton Building, Rm 120
- **Meetup: How Do I Talk to Employers at the Career Fair?** Wednesday, September 16, 12:00 PM, Memorial Union, Der Rathskeller (look for the table with a sign)
- **Technical Resume Workshop with AbbVie** Wednesday, September 16, 4:30 PM Union South TITU
- **Meetup: How Do I Put Volunteer Experience on My Resume?** Friday, September 18, 12:00 PM, Red Gym, Morgridge Center (1st floor)
- **How and Why to Become a Presidential Management Fellow (for grad students)** Tuesday, September 22, 12:00 PM, Union South TITU
- **Promoting Your Study Abroad Experience** Tuesday, September 22, 4:00 PM, Middleton Building, Rm 120
- **International Careers: Find Your Path** Wednesday, September 23, 4:00 PM, Middleton Building, Rm 120
- **Meetup: Networking for Introverts - How to Break Out of Your Comfort Zone** Tuesday, September 29, 12:00 PM, Union South TITU
- **Careers in Business for the Non-Business Major:** Thursday, October 1, 3:00 PM, Grainger Hall, Rm 4151
- **Careers in Bioscience Panel: Research in Academia vs. Research in Industry** Tuesday, October 6, 5:00-6:30 PM, Steenbock Library, BioCommons
- **Is Graduate School Right for Me?** Thursday, October 8, 6:00 PM, Steenbock Library, BioCommons
- **Find and Apply for Jobs/Internships with Federal Government Agencies** Friday, October 9, 12:00 PM, Union South TITU
- **Graduate School 101: The Graduate School Application Process** Monday, October 12, 3:00-3:45 PM, Union South TITU
- **Graduate School 102: Obtaining Funding** Monday, October 12, 3:45-4:15 PM, Union South TITU
- **Graduate School Focused Q&A Sessions** Monday, October 12, 4:15-5:00 PM, Union South TITU
- **Find and Apply for Jobs/Internships with State Government Agencies:** Friday, October 16, 12:00 PM, Union South TITU
- **Careers in Navy Medicine** Wednesday, October 21, 3:30-5:00 PM, Middleton Building, Rm 120
- **Writing a Winning Federal Resume** Friday, October 23, 12:00 PM, Union South TITU
- **Benefits, Taxes, Health Insurance, OH MY! Evaluating the Benefits Package of a New Job** Tuesday, November 10, 12:00-1:00 PM, Steenbock Library, BioCommons Rm 110A
- **Make the Most of Your Winter Break** Thursday, November 12, 6:00 PM, Steenbock Library, BioCommons

Be sure to check our website for more event-related information and updates: [careers.ls.wisc.edu](http://careers.ls.wisc.edu)