



## Safety Training for Researcher Associates and Visitors

updated October 2, 2019

On behalf of the Chemistry Safety Committee, I welcome you to the University of Wisconsin Chemistry department. I hope your research endeavors in our department turn out to be educational, productive, and safe. The safety training for post-doctoral and visitor researchers includes two requirements. You are required to complete 1) UW Chemistry Safety Worksheet and 2) UW Safety's Chemical Worker Safety Course

### 1. UW CHEMISTRY SAFETY WORKSHEET:

The Chemistry department worksheet is located on the Canvas Online Training platform. The intent of this worksheet is to provide you with a review of good general safe laboratory practices and an introduction to the Safety Policies and Procedures specific to UW Chemistry research laboratories.

To access the worksheet:

1. Contact Char Horsfall ([chorsfall@wisc.edu](mailto:chorsfall@wisc.edu)) requesting enrollment in the Chemistry Safety Training. **Please include your NetID in the email.** If Char is unavailable, contact Patrick Egan ([patrick.egan@wisc.edu](mailto:patrick.egan@wisc.edu)) to request enrollment.
2. Upon enrollment, go to: <https://canvas.wisc.edu/courses/94087> and login using your NetID. You should see "Chemistry Safety Training" on your Dashboard of ongoing courses. Click on the link to access the course and Click on "Quizzes" to access the Safety Worksheet. If you have trouble getting access to the quiz, contact Patrick Egan.

To complete the worksheet, refer to the following resources:

1) *UW-Madison Safety-Laboratory Safety Guide*, available online at <https://ehs.wisc.edu/laboratory-safety-guide/> You can get a hard copy of this document from UW Safety, or many of the research groups keep a hard copy.

2) Safety pages on the departmental web site at <https://www.chem.wisc.edu/content/safety>

This worksheet is not intended to test your current safety knowledge, but to help you prepare for safe laboratory work in our department. Therefore you are allowed, and encouraged, to consult your supervisor, your research group chemical hygiene officer (CHO), other members of your group, or others in the department for help with the worksheet. Remember that preparation and communication are essential to ensure a safe work environment. You should complete this worksheet before you commence any laboratory work.

## **2. UW MADISON - CHEMISTRY WORKER TRAINING COURSE:**

The second requirement is to attend the “Chemical Worker Safety Training” class given by the UW Safety Department. Self-Register on the OHRD site by following the link on the UW Safety website at <https://ehs.wisc.edu/chemical-safety-training/>

You will receive a certificate upon completion of the class. Please submit a copy of this certificate to our HR Specialist, Char Horsfall, located in the business office.

Please recognize that these two requirements make up only the basic safety training required by our department. Please contact your research group CHO for lab-specific training requirements.

Sincerely,



Patrick Egan  
UW Chemistry Safety Committee Member  
Academic Department Manager

Department of Chemistry  
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