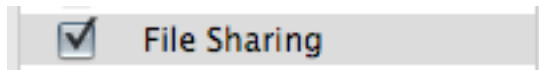


## BackupPC Instructions (Mac)

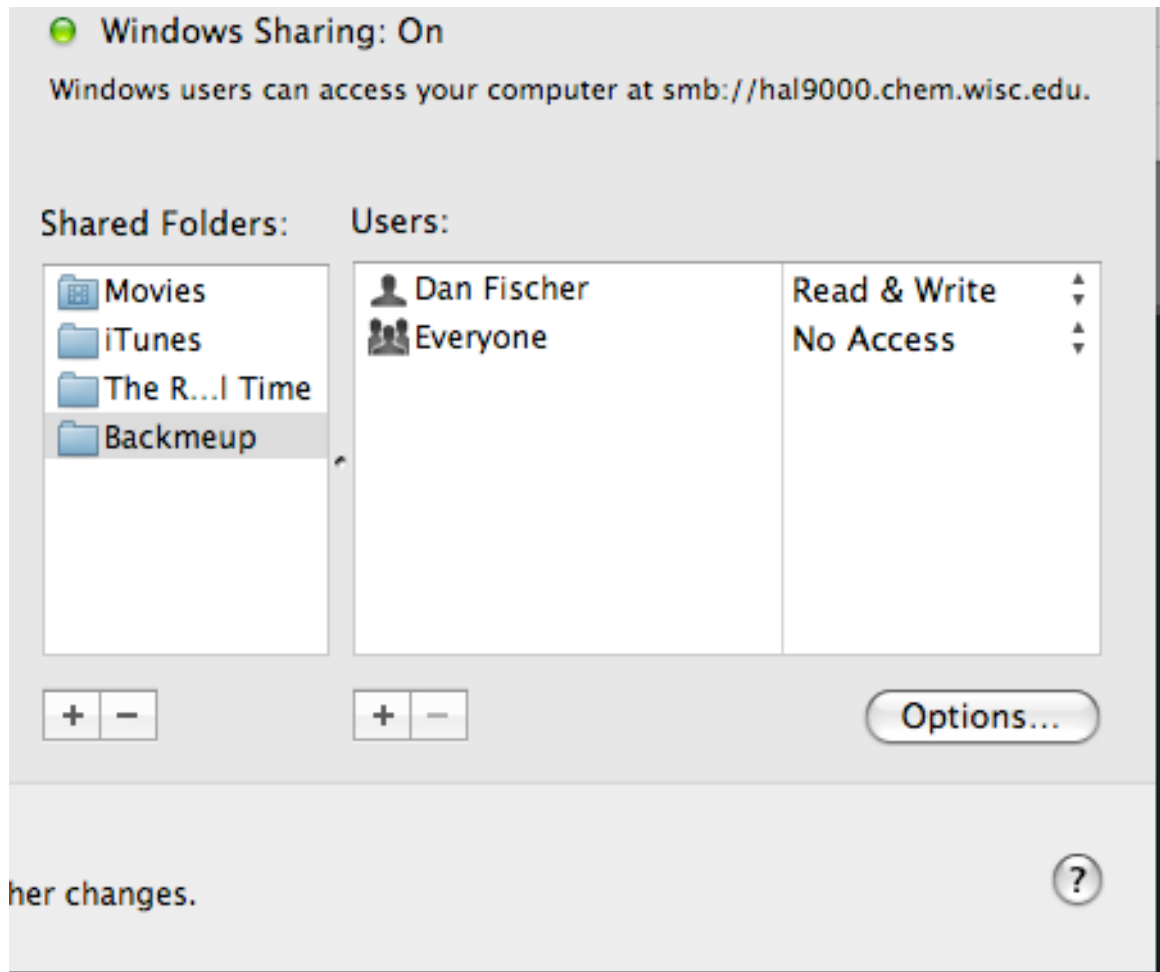
1. Go to **System Preferences** then go to the **Sharing** pane
2. Enable **File Sharing** by checking the box



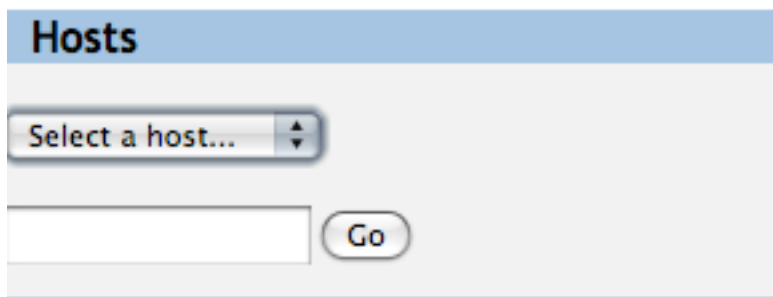
3. Click the + button to add a new **Shared Folder**
4. Select the folder you want backed up (the name must be 8 characters or shorter)
5. Go to **Options** and enable **Share files and folders using SMB** and select your account



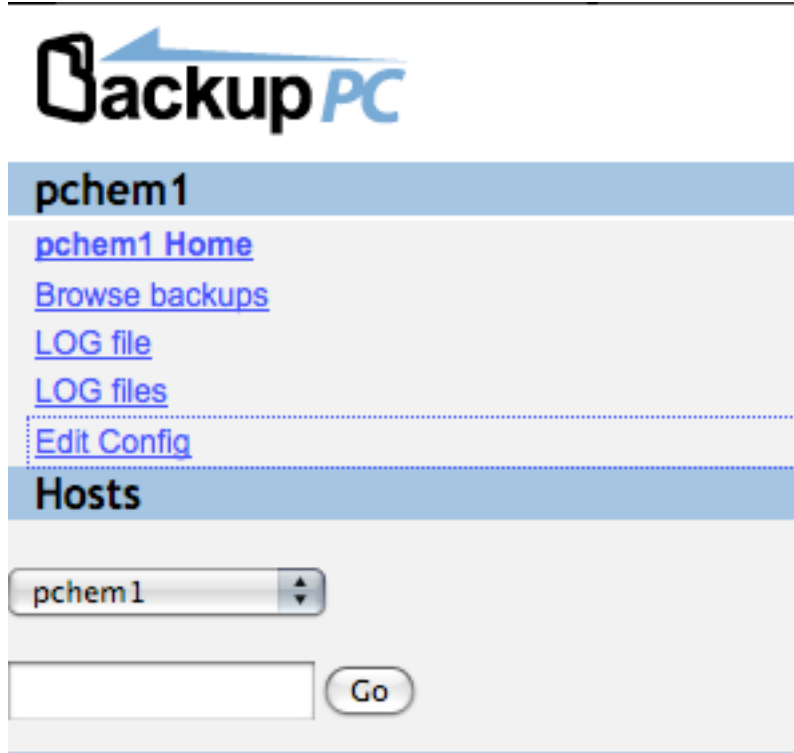
6. Be sure that only you have access to the shared folders



- 7.
8. Go to [https://chembackup.chem.wisc.edu/cgi-bin/BackupPC\\_Admin](https://chembackup.chem.wisc.edu/cgi-bin/BackupPC_Admin) and sign in with your chem email username and password
9. In the left column go to **Select a host** and select the machine you want to modify (You'll only have access to your machine and any group machine's being backed up)



10. Click on **Edit Config**

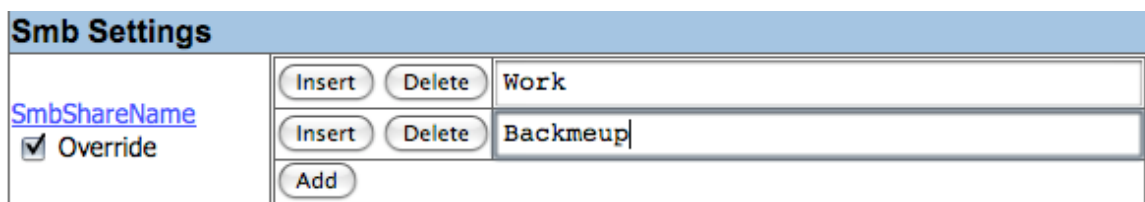


11. Go to the **Xfer** tab



12. Under **Smb Settings** click **Add** to add a new share

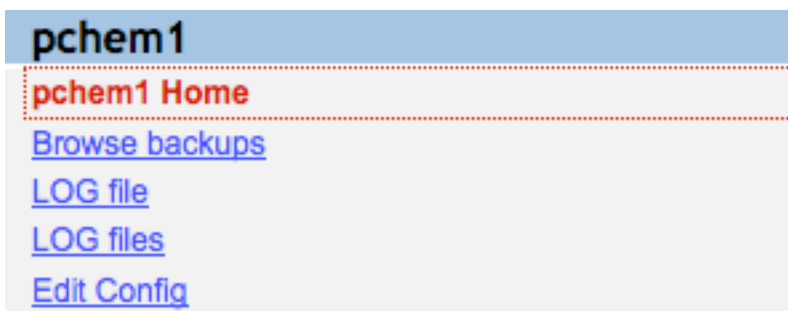
13. In the box enter the name of the new share



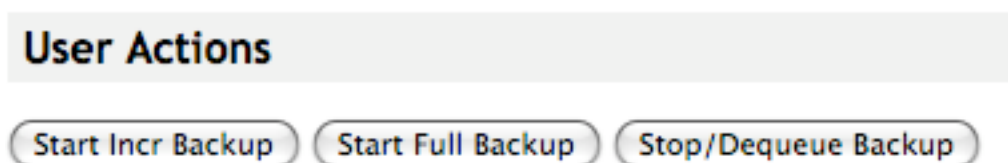
14. Click **Save** at the top of the page



15. Click on **(your computer's name) Home** at the top left



16. Click **Start Full Backup**



If you have any problems email [comphep@chem.wisc.edu](mailto:comphep@chem.wisc.edu) or call us at 262-0536 or stop by 9311A