BackupPC Instructions

1. Find the folder you want to backed up and right click and go to Sharing and

Security

I Want Thi Folder Back Up	s ed	
and the second	Open	
	Explore	
1913 /3	Search	
	Sharing and Security	
	e al mer	

2. Share the Folder out and give it a name (8 characters or less)

Want This Fold	er Backed Up Properties 🛛 🛛 🛛 💽		
General Sharing	Security Customize		
You can share this folder with other users on your network. To enable sharing for this folder, click Share this folder.			
🔵 Do not share	e this folder		
🔿 Share this fo	lder		
Share name:	Backmeup		
Comment:			
User limit:	 Maximum allowed 		
	Allow this number of users:		
To set permission folder over the r	ons for users who access this network, click Permissions.		
To configure se Caching.	ttings for offline access, click Caching		

3. Then go to **Permissions**

4. <u>Remove access for Everyone!</u>

Permissions for Backmeup		? 🔀
Share Permissions		
Group or user names:		
	Add	Bemove
Permissions	Allow	Deny
Permissions Full Control Change Read	Allow	Deny

- 5. Go to **Add...**
- Add your computers username to the box (and then click Check Names to verify). Then click OK.

Select Users or Groups	? 🔀
Select this object type:	
Users, Groups, or Built-in security principals	Object Types
From this location:	
DAN-465CAD93F09	 Locations
Enter the object names to select (<u>examples</u>):	
Dan	Check Names
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Select Users or Groups	? 🔀
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Select Users or Groups Select this object type: Users, Groups, or Built-in security principals From this location: DAN-465CAD93F09 Enter the object names to select (examples): DAN-465CAD93F09\Dan	Object Types Locations Check Names

7. Give your account full control and click Apply

Permissions for Backmeup		? 🗙
Share Permissions		
Group or user names:		
Dan (DAN-465CAD93F09\D	an)	
	Add	Remove
Permissions for Dan	Allow	Deny
Full Control		
Change Read		
ОК	Cancel	Apply

8. Then be sure to click **Apply** on the first window too

l Want This Folder Backed Up Properties 🛛 🛛 🛛		
General Sharing Security Customize		
You can share this folder with other users on your network. To enable sharing for this folder, click Share this folder.		
🔘 Do not share this folder		
Share this folder		
Share name: Backmeup		
Comment:		
User limit: 💿 Maximum allowed		
Allow this number of users:		
To set permissions for users who access this folder over the network, click Permissions.		
To configure settings for offline access, click Caching Caching.		
New Share		
Windows Firewall is configured to allow this folder to be shared with other computers on the network.		
View your Windows Firewall settings		
OK Cancel Apply		

9. Go to https://chembackup.chem.wisc.edu/cgi-bin/BackupPC_Admin and sign in

with your chem email username and password

10. In the left column go to Select a host and select the machine you want to modify

(You'll only have access to your machine and any group machine's being backed

up)

Hosts	
Colored and	-
Select a host	•
	Go

11. Click on Edit Config

pchem1
pchem1 Home
Browse backups
LOG file
LOG files
Edit Config
Hosts
pchem 1 🗘 Go

12. Go to the Xfer tab



- 13. Under Smb Settings click Add to add a new share
- 14. In the box enter the name of the new share

Smb Settings		
	Insert Delete	Work
SmbShareName ✓ Override	Insert Delete	Backmeup
	Add	

15. Click **Save** at the top of the page



16. Click on (your computer's name) Home at the top left

pchem1
pchem1 Home
Browse backups
LOG file
LOG files
Edit Config

17. Click Start Full Backup

Jser Actions	
Start Incr Backup Start Full Backup Stop/Dequeue Backup	

If you have any problems email <u>comphelp@chem.wisc.edu</u> or call us at 262-0536 or

stop by 9311A