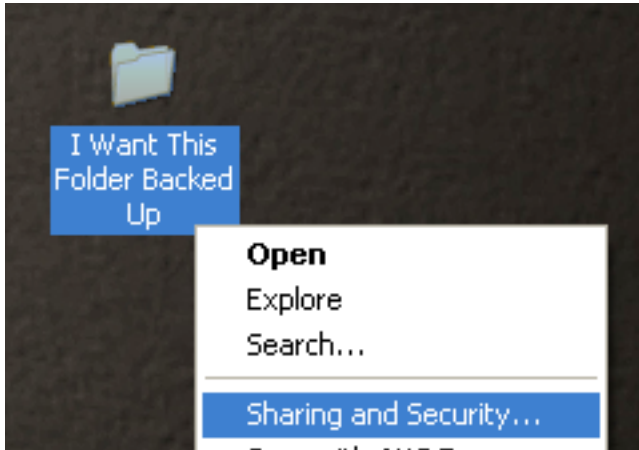
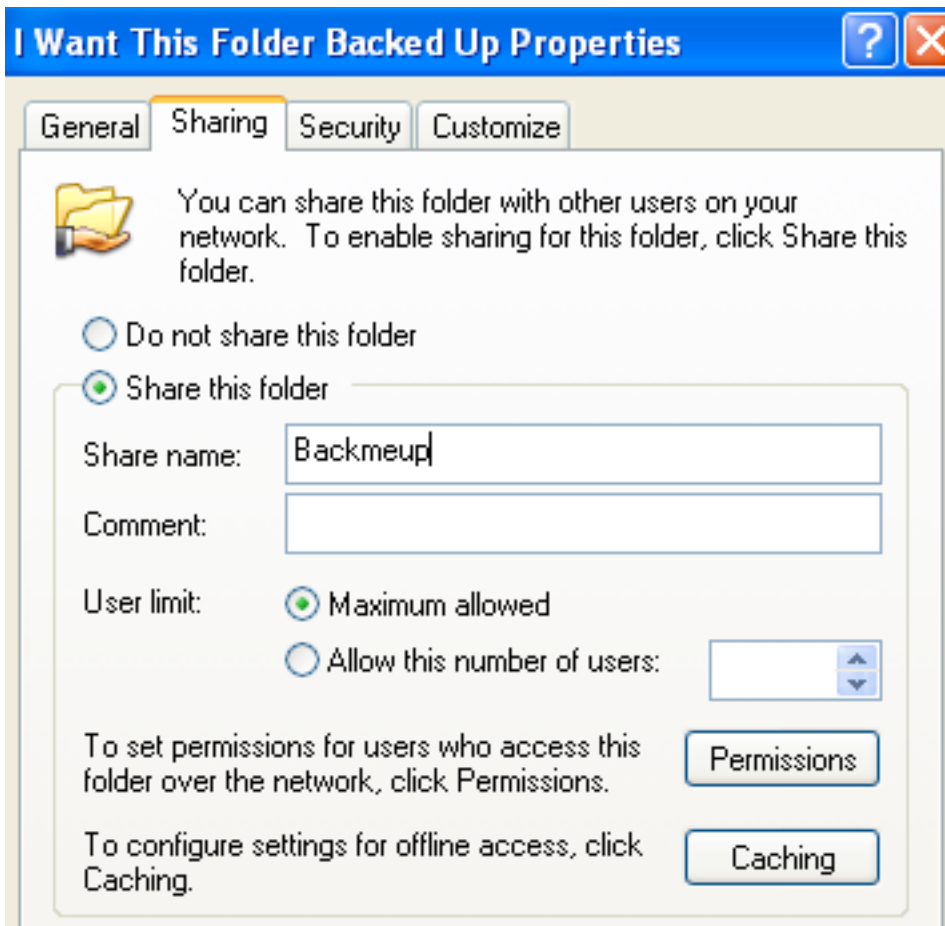


BackupPC Instructions

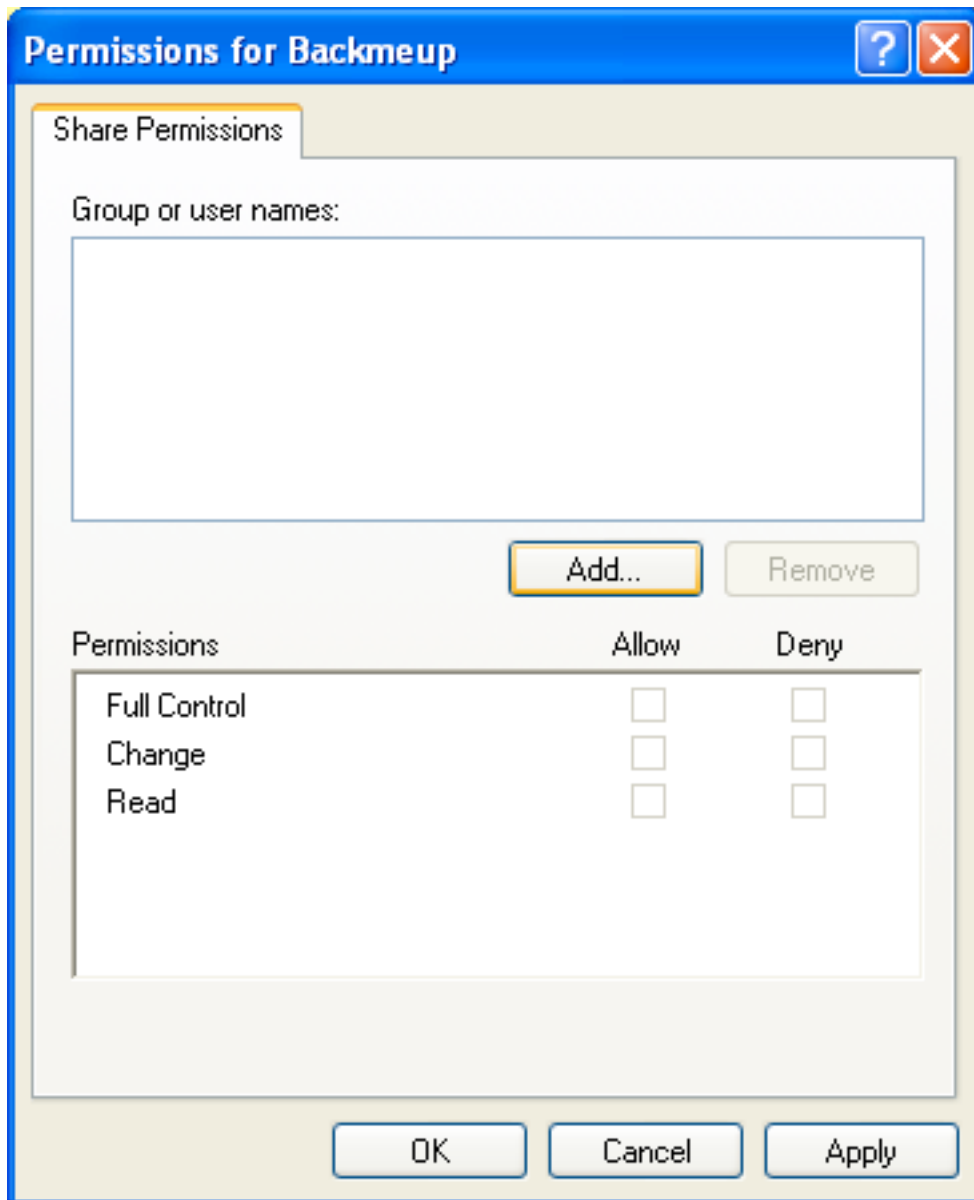
1. Find the folder you want to be backed up and **right click** and go to **Sharing and Security**



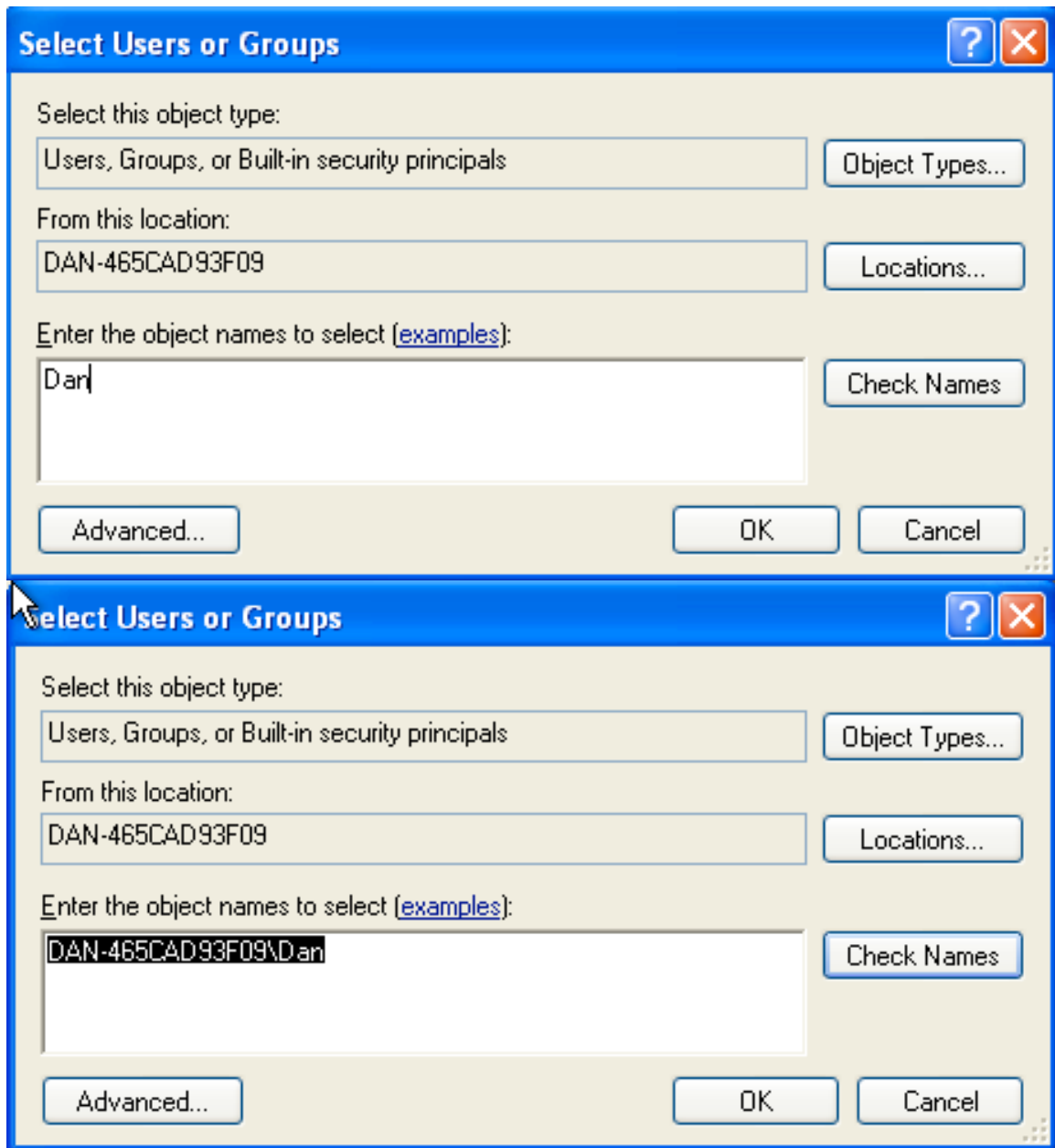
2. **Share** the Folder out and give it a name (8 characters or less)



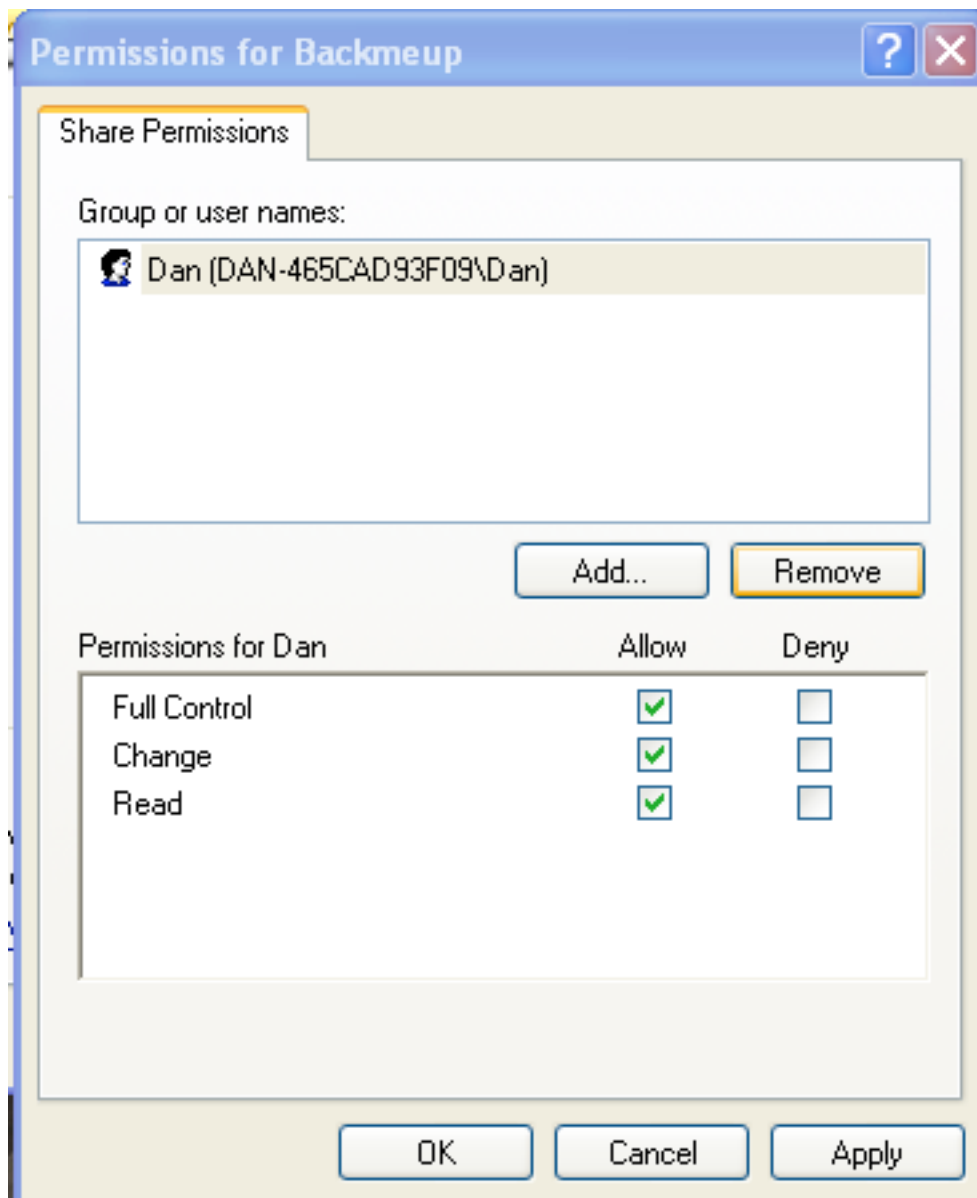
3. Then go to **Permissions**
4. Remove access for **Everyone!**



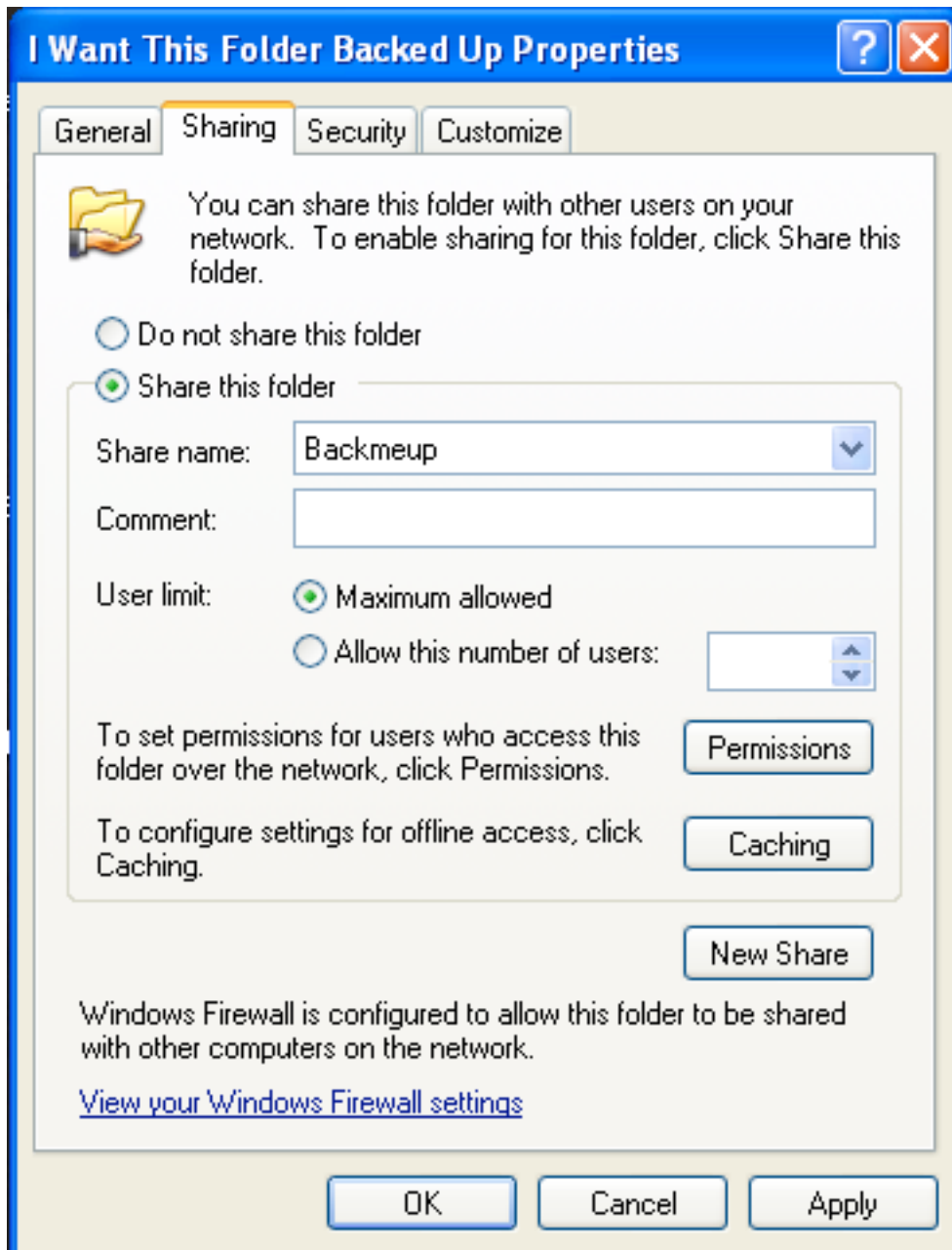
5. Go to **Add...**
6. Add your computers username to the box (and then click **Check Names** to verify). Then click **OK**.



7. Give your account full control and click **Apply**



8. Then be sure to click **Apply** on the first window too



9. Go to https://chembackup.chem.wisc.edu/cgi-bin/BackupPC_Admin and sign in with your chem email username and password
10. In the left column go to **Select a host** and select the machine you want to modify (You'll only have access to your machine and any group machine's being backed up)

Hosts

Select a host... ▾

Go

11. Click on **Edit Config**

Backup PC

pchem1

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[LOG files](#)

[Edit Config](#)

Hosts

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Go

12. Go to the **Xfer** tab

[Xfer](#) [Email](#) [Backup Settings](#) [Schedule](#)

Xfer Settings

13. Under **Smb Settings** click **Add** to add a new share

14. In the box enter the name of the new share

Smb Settings		
SmbShareName	<input type="button" value="Insert"/> <input type="button" value="Delete"/>	Work
<input checked="" type="checkbox"/> Override	<input type="button" value="Insert"/> <input type="button" value="Delete"/>	Backmeup
	<input type="button" value="Add"/>	

15. Click **Save** at the top of the page



16. Click on **(your computer's name) Home** at the top left

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pchem1 Home

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[LOG files](#)

[Edit Config](#)

17. Click **Start Full Backup**

User Actions

If you have any problems email comp@chem.wisc.edu or call us at 262-0536 or

stop by 9311A